



Job Opportunity: Food Partnership Coordinator (part-time, 3 days a week)

The Hornbeam Centre & OrganicLea are looking for someone seeking part-time work to coordinate the development of a Food Partnership for Waltham Forest. This is a short-term 6-month role to deliver this partnership as part of the Roots Incubator Programme funded by the Greater London Authority (GLA).

More about the Food Partnership:

The potential for a strong and innovative Food Partnership in Waltham Forest has existed for a number of years.

The Food Roots Incubator Programme comes at a particularly opportune moment with: well established partners working on the ground across a range of food policy areas; a Food Poverty Strategy in place; a Food Growing Strategy about to be finalised; a Climate Emergency Strategy in place; and emerging from the experience of the pandemic, a growing importance placed on the value of food, and on mutual aid by residents.

This funding will be a catalyst, bringing all these elements together within a more strategic, joined-up approach, enabling statutory and Voluntary & Community Sector, along with residents and local businesses, to address local food policy issues holistically and innovatively.

The role:

The coordinator will be responsible for bringing key stakeholders together to form a formal partnership to establish priorities based on local need and opportunities, and set an action plan that members of the partnership will be responsible for delivering and reporting on.

The Coordinator will look across the above-mentioned strategies, other relevant public sector agency strategies, and ideas and initiatives emerging from the VCS, distilling this into a clear vision and plan for the Food Partnership to coalesce around.

They will engage with existing VCS networks and public sector teams to promote the Partnership and recruit members. Particular emphasis will be placed on engaging groups from marginalised sections of the community who have been disproportionately affected by Covid-19.

The Coordinator will also lead on fundraising for resources to sustain the Partnership for the next 1-3 years and deliver on its action plan.



A key element of the partnership will be to establish two networks that bring together activities and ideas that are happening or emerging in local communities focusing on i) Food Distribution and ii) Food Growing. These will be the spaces where implementation activity will be supported and developed, while the Partnership will provide oversight and strategic direction, and a space to engage with policy discussions.

The Coordinator will be supported by Hornbeam and Organiclea staff and council officers.

Essential Skills:

- A track record in delivering community food projects and working with multiple partners
- Ability to engage and communicate clearly and effectively with local VCS groups and council stakeholders
- A track record in moving strategic ideas into operation
- Strong leadership skills with the ability to work independently while also involving and engaging staff and relevant stakeholders

Desirable:

- Knowledge of Waltham Forest and its diverse community and VCS organisations
- Experience in working with local authorities
- An understanding of root causes of food insecurity
- Experience in writing funding reports, monitoring and evaluation methods

Salary: £24,570 pro-rata (£14,742 per annum) £13,50 ph

Mainly Based at: Hornbeam, 458 Hoe Street, London E17 9AH

Working Hours: 21 hours per week

Annual Leave: 28 days per year including bank holidays (pro-rata)

Contract: Fixed term six months in the first instance

How to apply:

Please send a CV and a brief cover letter to Sophie at events@hornbeam.org.uk. In your cover letter, please explain why you're interested in the role and how you fit the description.

Applications will close at **8 am on the 24th May 2021**. We will aim to interview on the 27th May.



Equal Opportunities: The Hornbeam serves a diverse community and encourages applications from women, black and ethnic minorities, people with disabilities, and LGBTQ+ individuals so as to reflect the community we work in.

We are committed to supporting people with marginalised identities who are under-represented in our organisations. If you have any questions about the job before you apply, email events@hornbeam.org.uk and we can arrange a phone call.